

Minutes of the Regular  
Scheduled Meeting  
Troup City Council  
April 12, 2016

A Scheduled Meeting of the Troup City Council was held Tuesday April 12, 2016 at 6:30 pm at the Cameron J-Jarvis Troup Municipal Library located at 102 S. Georgia, Troup, Texas. Councilpersons present were: Mayor Joe Carlyle, Jeff Hale, Gary Salyer, and Carole Wilson. Also present were City Manager Gene Cottle and City Secretary Buffie Deason.

Mayor Joe Carlyle called the meeting to order at 6:3 p.m. noting all Council Persons were present with the exception of Chip Richardson and Nelson Darden Jr. No guest were present.

Gary Salyer led the invocation.

Mayor Joe Carlyle – Led the Pledge of Allegiance.

Mayor Joe Carlyle – Item 4 Consider approval of the minutes from the Regular Scheduled Meeting of March 15, 2016. Councilperson Jeff Hale made the motion to approve the minutes as written. Councilperson Carole Wilson seconded the motion and the motion carried unanimously.

Mayor Joe Carlyle – Item 5 Citizen Comments- Brief Comments concerning non-Agenda items. No comments.

Mayor Joe Carlyle – Item 6 Review and consider the city financial report for the month of March 2016. City Manager Gene Cottle presented Council with a financial report. Councilperson Carole Wilson made the motion to approve the financial report for the month of March 2016. Councilperson Jeff Hale seconded the motion and the motion carried unanimously.

Mayor Joe Carlyle – Item 7 Comments, questions or input from City Manager's written report. City Manager Gene Cottle presented Council with his monthly report and the police report.

Mayor Joe Carlyle – Item 8 Discuss and consider the selection of a Grant Management Firm either by Council Scoring or based on the scoring recommendations of city staff for the Texas Department of Housing Community Affairs Home Investment Partnership Program (HOME) program administrator HOME Contract No. 1002465. Councilperson Gary Salyer made the motion to approve Gary Traylor & Associates as the Grant Management firm for the Texas Department of Housing Community Affairs Home Investment Partnership Program (HOME) program administrator HOME Contract No. 1002465. Councilperson Jeff Hale seconded the motion and the motion carried unanimously.

Mayor Joe Carlyle - Item 9 Discuss and consider the selection of a Grant Management Firm either by Council Scoring or based on the scoring recommendations of city staff for the 2015 Downtown Revitalization Program (DRP) award between the City of Troup and the Texas Department of Agriculture (TDA) Contract No. 7215252. City Manager Gene Cottle told Council that two companies had submitted applications and Council had the option to use his scoring or perform their own. Mr. Cottle said that in his scoring form was from the TXCDBG Project Manual. Mr. Cottle also said that according to his scoring Gary Traylor & Associates scored the highest. Councilperson Jeff Hale made the motion to approve the staff recommendations and approve Traylor and Associates as grant Management Firm for the 2015 Downtown Revitalization Program (DRP) award between the City of Troup and the Texas Department of Agriculture (TDA) Contract No. 7215252. Councilperson Gary Salyer seconded the motion and the motion carried unanimously.

Mayor Joe Carlyle – Item 10 Discuss and consider the selection of an Engineering Firm either by Council Scoring or based on the scoring recommendations of city staff for the 2015 Downtown Revitalization Program (DRP) award between the City of Troup and the Texas Department of Agriculture (TDA) Contract No. 7215252. City Manager Gene Cottle said that the council to either use his scoring or perform their own since more than one applicant applied. Mr. Cottle said that he had three applicants for this project and according to his scoring from the TXCDBD project form, CT Brannon had scored the highest. Councilperson Jeff Hale made the motion to accept the recommendation for city staff and choose CT Brannon as the engineering firm for the 2015 Downtown Revitalization Program (DRP) award between the City of Troup

and the Texas Department of Agriculture (TDA) Contract No. 7215252. Councilperson Carole Wilson seconded the motion and the motion carried unanimously.

Mayor Joe Carlyle – Item 11 Discuss and consider revisions to the City of Troup Investment Policy. City Manager Gene Cottle told Council that this was just to update with the State Legislature rules. Councilperson Jeff Hale made the motion to approve the revisions to the City of Troup Investment Policy. Councilperson Gary Salyer seconded the motion and the motion carried unanimously.

Mayor Joe Carlyle – Item 12 Discuss and consider authorizing the Mayor to execute a letter of approval for transfer of assets from East Texas Medical Center, dba as East Texas Medical Center Emergency Medical Service to ETMC EMS as required by Texas Health and Safety Code Section 773.0573 and that ETMC EMS will be the sole provider of emergency medical services in the City of Troup. Councilperson Gary Salyer made the motion to authorize the Mayor to execute a letter of approval for transfer of assets from East Texas Medical Center, dba as East Texas Medical Center Emergency Medical Service to ETMC EMS as required by Texas Health and Safety Code Section 773.0573 and that ETMC EMS will be the sole provider of emergency medical services in the City of Troup. Councilperson Jeff Hale seconded the motion and the motion passed unanimously.

Mayor Joe Carlyle – Item 13 Discuss and consider any necessary action on Water Well #2. Mr. Cottle said at this time no action is necessary at this time.

Mayor Joe Carlyle – Item 14 Discuss and Consider entering an Interlocal Agreement for Piggyback Purchase of Construction Services Pertaining to Street Improvement Projects between the City of Troup and the City of Gladewater. Councilperson Gary Salyer made the motion to enter an Interlocal Agreement for Piggyback Purchase of Construction Services Pertaining to Street Improvement Projects between the City of Troup and the City of Gladewater. Councilperson Carole Wilson seconded the motion and the motion carried unanimously.

Mayor Joe Carlyle Item 15 Discuss and consider allowing the Mayor to sign the “East Texas Salute 2016: Honoring the Patriot Guard Riders and Welcome Home Soldiers Organizations” Proclamation. Councilperson Jeff Hale made the motion to allow the Mayor to sign the “East Texas Salute 2016: Honoring the Patriot Guard Riders and Welcome Home Soldiers Organizations” Proclamation. Councilperson Gary Salyer seconded the motion and the motion carried unanimously.

Mayor Joe Carlyle – Item 16 Comments and input from Council, Mayor or City Manager concerning items of interest or items for a future agenda. No comments were made.

Mayor Joe Carlyle – Item 17 Adjourn at 7:25 p.m.

Respectfully submitted,

  
Buffie Deason/City Secretary